

Concept Sign & Display Ltd: Sustainability Policy 2008

It is the policy of Concept Sign and Display Limited that its operations are conducted in a way as to meet its responsibilities towards safeguarding the environment.

Aims

1. Raise awareness and the understanding of employees with regard to environmental issues.
2. Monitor, annually review and continually improve our environmental performance by setting environmental objectives and reviewing past performance.
3. Comply with and exceed environmental legislation to minimise damage to the environment at all times.

Objectives

In all activities and operations, Concept Sign and Display Ltd will:

1. Aim to manage waste and dispose responsibly by recycling and reusing, repairing existing equipment and reducing paper usage within the office environment.
2. Aim to use resources efficiently by reducing unnecessary usage of water and energy and improving overall energy efficiency within the office environment.
3. Minimise the use of toxic, hazardous or non-recyclable materials and aim to purchase and use natural, eco friendly products and recyclable materials both within the office environment and in the production of its signs.
4. Promote awareness of the workforce concerning their environmental responsibilities and ensure they participate in the prevention of accidents, co-operate to prevent the release of harmful substances to the environment and minimise noise and disturbances.
5. Select materials, goods or services that are least damaging to the environment in the production of all its signs and work with suppliers to address this issue.

How we are currently meeting our objectives:

Case Study: Concept Sign and Display's Alsager Office

1. Managing Waste

We currently have a strict recycling system in place whereby all of our waste in the office is separated into various bins for plastics, paper, cardboard, metals and compostable waste, which is composted on site. We try to actively limit the use of paper and any paper waste we do have is shredded on site and later recycled.

2. Resources

Our office has been designed and built specifically to conserve energy; our office lights work by sensing movement and light - they will turn themselves off automatically if employees leave the office or if it is light enough outside for the lights not to be required. The thick insulated walls, roof,

floor and ceiling have been designed to heat up the office without the need for a heat source and rainwater is collected and recycled to a purpose built rainwater pond on site.

3. Materials

Our office was designed with the environment in mind and therefore built specifically with sustainable materials. The fabric of the building including the foundations is made from mainly recycled materials. For example, the roof is made from recycled, handmade clay tiles, the gravel outside the office has been locally sourced, the site is less than two miles from the quarry, the windows are made from timber with double glazed sealed argon filled units, the floor is oak and is oiled rather than varnished and the light fittings are made from recycled steel. We actively try to purchase recycled and eco-friendly products and materials wherever possible within our office and we ensure that all our signage is made from recycled materials such as aluminium and acrylic.